
**NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 10 MARCH 2021
REPORTS TO COUNCIL – INFRASTRUCTURE AND ENGINEERING SERVICES**

1. WORKS REPORT

Author	Director Infrastructure and Engineering Services
Responsible Officer	Director Infrastructure and Engineering Services
Link to Strategic Plans	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

Executive Summary

This report provides information regarding works undertaken for the given period in regards to both operational and capital works.

Report

The Works Report (**Attachment No. 1**) for the period 3 February 2021 to 2 March 2021 is presented to Council for information.

Financial Implications

Council has provision for these services in its Operational Budget.

Legal and Regulatory Compliance

Local Government Act 1993
Roads Act 1993

Risk Management Issues

Nil

Internal/External Consultation

Nil

Attachments

1. Works Report

RECOMMENDATION

That the information be noted.

2. NARROMINE AND TRANGIE TENNIS FACILITY LEASE AGREEMENTS

Author	Manager Urban Space
Responsible Officer	General Manager
Link to Strategic Plans	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed

Executive Summary

This report is presented to Council to determine the lease fee for Tennis clubs operating within the local government area.

Report

Narromine Tennis Courts

The Narromine Tennis Club has historically operated from the tennis facility located at Cale Oval without a formal lease agreement in place. Due to the proposed upgrades to the facility as part of the Cale Oval Concept Plan, Council has been in discussions with the Club to formalise their lease arrangement to provide stability to each party.

Cale Oval is currently freehold land managed by Council with no usage or hire fee set in Council's fees and charges.

Trangie Tennis Courts

The Trangie Tennis courts located at Burns Oval have previously been leased by Trangie Community Tennis under a short term agreement which has expired. This agreement was set by Council at a fee of \$1, payable on demand, with the Club required to maintain the leased area and pay all utilities.

Burns Oval is Crown Land, managed by Council. There is a minimum statutory lease fee for use of crown land of \$505.

Lease Negotiations

Council representatives hosted a meeting with both Clubs to negotiate the requirements of each proposed lease to ensure both clubs were satisfied with the terms.

The terms proposed for both clubs are as follows:

- Clubs to continue providing minor building maintenance, groundskeeping and weed control.
- Clubs to continue paying any utilities for the leased areas.
- Council to assist 1-2 times per year with weed control in high growth seasons.
- Lease agreement to be for the period of two years.
- Clubs to have exclusive use of leased facilities.

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2. NARROMINE AND TRANGIE TENNIS FACILITY LEASE AGREEMENTS CONT.

- Clubs to have the ability to sublet facilities.
- Council to be responsible for managing any facility upgrades.
- Fee to be set at \$100 per annum.

Financial Implications

It is proposed that the lease fee be set at \$100 per annum for both clubs. The market rental rebate for the Trangie facility will be \$405 which will be provided in kind by the provision of minor maintenance. The lessee will be responsible for electricity and water usage charges.

It is noted that both clubs are not for profit community based organisations with limited resources.

Legal and Regulatory Compliance

Council will need to enter into a short term lease agreement.

Risk Management Issues

The lessee is required to hold public liability insurance coverage in the amount of \$20,000,000 for the area leased from Council.

Internal/External Consultation

Director Infrastructure and Engineering
Narromine Tennis Club
Trangie Community Tennis Club

Attachments

Nil

RECOMMENDATION

1. That Council lease four Trangie tennis courts and the clubhouse for a two year period, at a fee of \$100 per annum.
2. That Council lease four Narromine tennis courts and the clubhouse for a two year period, at a fee of \$100 per annum.

3. PURCHASE OF A TELECOMMUNICATIONS HUT AT SUPPA BULGA

Author	Director Infrastructure and Engineering Services
Responsible Officer	Director Infrastructure and Engineering Services
Link to Strategic Plans	CSP – 4.3.4 Ensure Council's property assets are monitored and well managed.

Executive Summary

Essential Energy has provided Council with the opportunity to purchase their telecommunications hut on Suppa Bulga where Council's two-way radio repeater equipment is stored.

Report

Council is currently using infrastructure from Essential Energy to store Council's two-way radio repeater equipment on Suppa Bulga. Essential Energy is now in the process of decommissioning their equipment, and has provided Council with the opportunity to purchase their telecommunications hut at a nominal fee.

Council is relying on the two-way radio network as a communication mode between work crews and Council offices, especially the depot, since mobile phone reception is not always available in the LGA.

The hut was inspected by Council Officers to determine whether it is fit for purpose and whether any upgrades were required. The hut is in sound condition with some minor repairs required to bring the hut to a Council standard, such as new locks, remote electronic metering and patching of wall penetrations.

Financial Implications

The nominated purchase price is \$1.00 plus GST, including all stamp duty and other fees payable, including minor repairs. It is estimated that this amount would be in the order of \$4,000.

Funds to be sourced from unrestricted reserves.

Legal and Regulatory Compliance

Section 377 (h), LGA, 1993 – The compulsory acquisition purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment) cannot be delegated.

Risk Management Issues

Council wide two-way radio reception.

3. PURCHASE OF A TELECOMMUNICATIONS HUT AT SUPPA BULGA CONT.

Internal/External Consultation

Internal consultation with Engineering teams
Consultation with Essential Energy

Attachments


Nil

RECOMMENDATION

1. That Council purchase the telecommunications hut from Essential Energy.
2. Approve expenditure of \$4,000 from the unrestricted reserves for the purchase of the hut and for minor repairs.

André Pretorius
Director Infrastructure and Engineering Services


Attachment No. 1

 <p>Narromine SHIRE COUNCIL</p>	<p>MONTHLY WORKS REPORT</p> <p>Tuesday, 2 March 2021</p>	<p>Infrastructure and Engineering Services Narromine Shire Council Tel: 02 6889 9999 Fax: 02 6889 9998 mail@narromine.nsw.gov.au</p>
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*Road and Park users are to proceed with caution at all work sites and observe work signs to ensure safety.
Speed zones are enforceable with possible short delays.
For all enquiries, please contact Council's Infrastructure and Engineering Services Department on 6889 9999.*


URBAN ROADS – Narromine, Trangie, Tomingley	
Various Streets (Narromine)	<p><u>Maintenance:</u></p> <ul style="list-style-type: none"> Routine Maintenance Program such as patching and street sweeping, etc. Weed spraying of laneways and laneway pothole patching where required.
Various Streets (Trangie)	<p><u>Maintenance:</u></p> <ul style="list-style-type: none"> Routine Maintenance Program such as patching and street sweeping, etc. The construction of the mobility access ramps in Dandaloo Street are almost complete, with linemarking to be provided. The sealing of Belgrove Street has been completed.
Various Streets (Tomingley)	<p><u>Maintenance:</u></p> <ul style="list-style-type: none"> Routine Maintenance Program by contractor. Contractor 's contract expires in March and will be reviewed.
UNSEALED ROADS NETWORK	
Various Unsealed Roads	<p><u>Maintenance: Map No. 1</u></p> <ul style="list-style-type: none"> Cobboco Road – Maintenance grade Fairview Road – Gravel resheet and Maintenance grade McCarron's Road – Maintenance grade <p><u>Capital: Map No. 2</u></p> <ul style="list-style-type: none"> Newhaven Road - Gravel resheet
SEALED ROADS NETWORK	
Various Sealed Roads	<p><u>Maintenance:</u></p> <ul style="list-style-type: none"> Pothole patching where required <p><u>Capital:</u></p> <ul style="list-style-type: none"> Dubbo Collie Road – Full Rehab <p><u>Roadside spraying completed by Council - Biosecurity</u></p> <ul style="list-style-type: none"> Tomingley Road Tullamore Road Eumungerie Road culverts Dubbo Collie Road culverts Burroway Road culverts Warren Road
SWIMMING POOLS	
Narromine Pool	<ul style="list-style-type: none"> No known issues reported by Contractor
Trangie Pool	<ul style="list-style-type: none"> No known issues reported by Contractor

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PARKS AND OPEN SPACE NETWORK CBD Gardens, Parks, Ovals, Villages	
Narromine CBD	<ul style="list-style-type: none"> Ongoing vegetation management.
Narromine Parks and Reserves	<ul style="list-style-type: none"> General maintenance and mowing. Weed control in all small parks continues. Dundas Park Playground construction has commenced. Wetlands – Carpark and primary pond being constructed.
Narromine Sports Grounds	<ul style="list-style-type: none"> General maintenance, spraying and mowing. Irrigation schedules being monitored and adjusted due to hot weather. Apex Park Netball court construction has commenced.
Narromine Streets	<ul style="list-style-type: none"> General maintenance. Street sweeping continues. Arborists have removed selected dead/dangerous trees within town limits.
Trangie CBD	<ul style="list-style-type: none"> General maintenance and weed control ongoing. Vegetation mowing and slashing continuing. Hand watering program to continue for new plantings as the vegetation is not yet fully established.
Trangie Parks	<ul style="list-style-type: none"> General maintenance and mowing. Swift Park Playground construction has commenced.
Trangie Sports Grounds	<ul style="list-style-type: none"> Maintenance program has increased in preparation for winter sport. As there are no summer sport bookings, the cricket pitch is scheduled to be covered with grow in phase prior to winter sport.
Trangie Streets	<ul style="list-style-type: none"> General maintenance. Street sweeping weekly on Thursdays. Stormwater improvements (kerb and gutter) completed in Belgrove Street. Consultants are still to finalise alternative stormwater management treatments, since the original proposed treatments will not work at other identified sites such as at the corner of Mullah and Harris Streets. Contractors to re-commence with construction once suitable solutions have been found. Designs for Bimblebox Lane have been received and have been reviewed. Meeting with John Holland and RMS to discuss drainage within road and rail corridor.
Tomingley Village	<ul style="list-style-type: none"> Contractor 's contract expires in March and will be reviewed.
AERODROME	
Narromine Aerodrome	<ul style="list-style-type: none"> Tree trimming, slashing and weed control continues.

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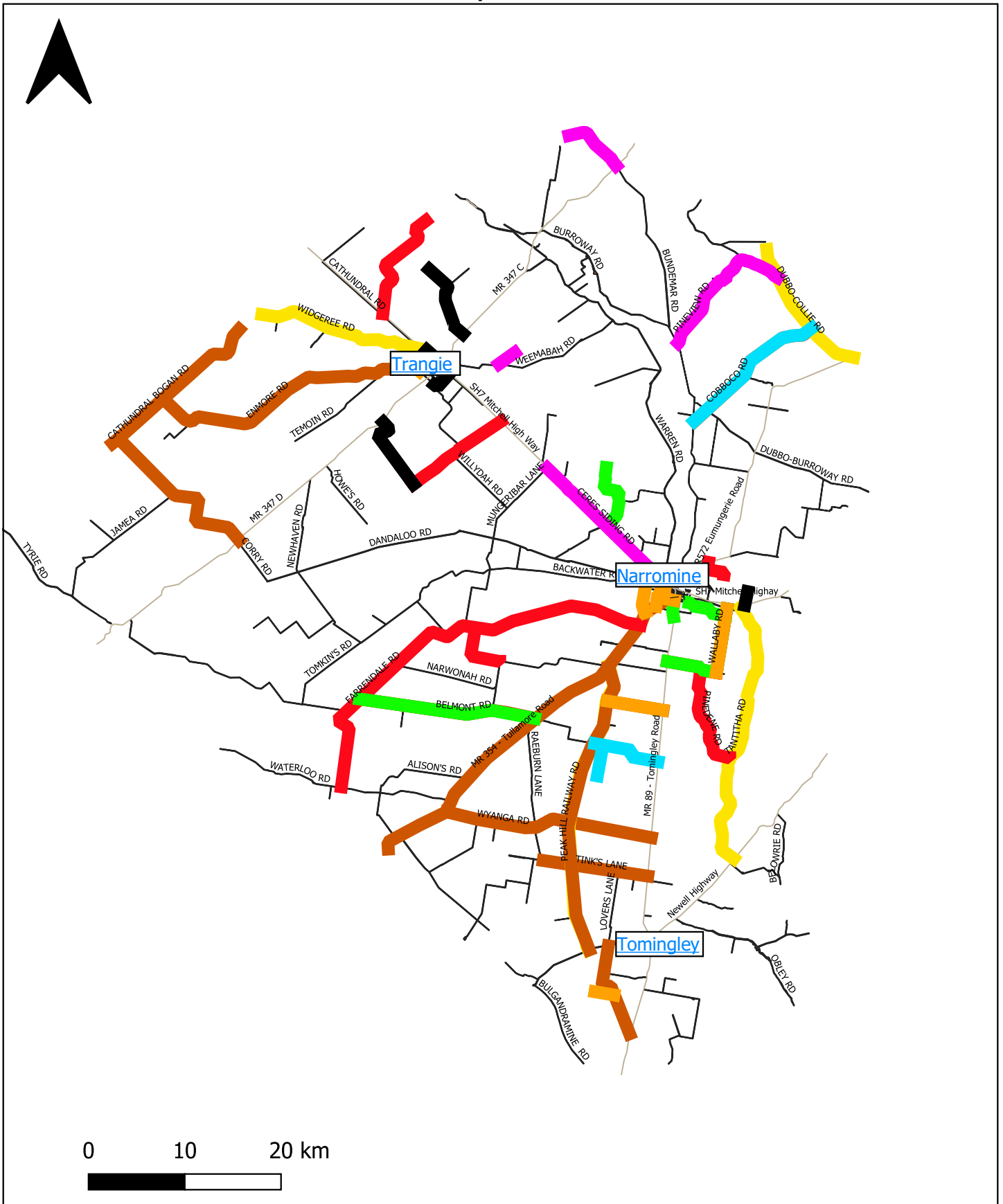
AERODROME CONT.	
Narromine Aerodrome	<ul style="list-style-type: none"> • Construction of the Hangar Development, is now completed. • The new animal proof perimeter fence is complete.
BUILDING MAINTENANCE	
All Buildings	<ul style="list-style-type: none"> • General maintenance as required.
Vandalism	<ul style="list-style-type: none"> • Graffiti continues in both Narromine and Trangie. • Cale Oval toilets have been vandalised.
Narromine Medical Centre	<ul style="list-style-type: none"> • General maintenance as required.
Council Administration Buildings	<ul style="list-style-type: none"> • General maintenance as required.
PUBLIC CONVENIENCES	
Rotary Park (Narromine) Public Toilets	<ul style="list-style-type: none"> • Toilet facilities cleaned daily.
Burraway Street Public Toilets (adjacent to Pool)	<ul style="list-style-type: none"> • Toilet facilities cleaned daily.
Manildra Street Toilets (at Saleyards)	<ul style="list-style-type: none"> • Toilet facilities are now open, 24 hours a day, 7 days a week and are cleaned daily.
Argonauts Park (Trangie) Public Toilets (Goan Waterhole)	<ul style="list-style-type: none"> • Toilet facilities cleaned every Tuesday, Thursday and Saturday.
Dandaloo Street Trangie (adjacent to Bakery)	<ul style="list-style-type: none"> • Toilet facilities cleaned every Monday, Wednesday and Friday.
Narromine and Trangie Truck Wash	<ul style="list-style-type: none"> • Waiting for outcome of land acquisition process for the Trangie Truck wash.
Wetlands	<ul style="list-style-type: none"> • Toilet block secured and cleaned daily.
CEMETERIES	
Narromine Cemetery	<ul style="list-style-type: none"> • General maintenance continues. • Row bollards have been completed. Program will begin to install bollards for vehicle control. • Roads and area around ablution facility have been re-sheeted with gravel. Sealing is completed. • Topping up of subsiding graves continues. • The completion of the brick wall fence along Nellie Vale Road to commence in February 2021. • Weed spraying in old monument section to be completed.
Trangie Cemetery	<ul style="list-style-type: none"> • General maintenance, mowing and weed spraying. • Topping up of subsiding graves continues. • Avenue trees have been planted, along with new irrigation lines.

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WATER AND SEWER	
Tomingley	<ul style="list-style-type: none">• Regular maintenance at the water treatment plant.
Trangie	<ul style="list-style-type: none">• Staff have continued reticulation system maintenance.• Staff continue operational Drinking Water Quality Testing as required by legislation daily.• Staff continue regular sewer pump station and STP system maintenance as required.• Staff and contractors have carried out investigations into the possibility of future extension of sewer along Enmore Street to connect to residents that are still using rubble drains.
Narromine	<ul style="list-style-type: none">• Staff continue daily operational Drinking Water Quality Testing as required by legislation.• Staff are continuing construction of two rising mains and a reticulation main on the Tullamore Road prior to construction of the Wetlands Carpark.• Staff carried out night operations in Dandaloo Street to remove 2 redundant 80mm mains and replace a number of defective fire hydrants.

Map No. 1



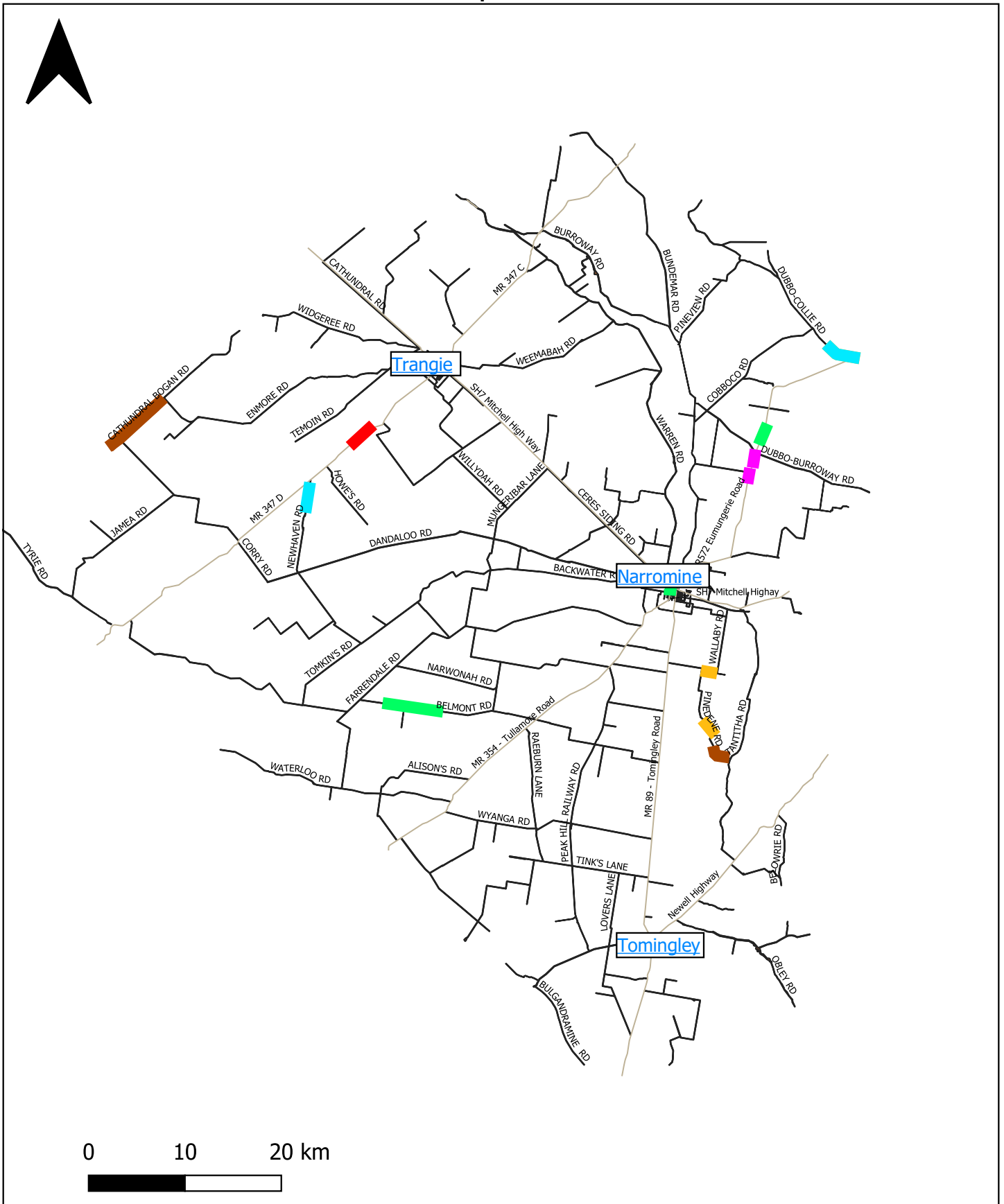
Narromine Shire Council

- February
- October
- January
- September
- December
- August
- November
- July











Note - the roads highlighted are visual purposes only and may not be the exact location of work

Reports to Council - Infrastructure and Engineering Services



Narromine Shire Council

 February	 October
 January	 September
 December	 August
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